

T.C.
İSTANBUL KÜLTÜR UNIVERSITY
FACULTY OF ENGINEERING
DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

COURSE EXEMPTION PRINCIPLES

1. The student's exemption request is evaluated by the *Department Adaptation and Exemption Committee* (AEC) based on the principles provided in this document, and it is limited to one time throughout the university education. Therefore, students are required to attach their transcripts and course content including all the courses for which they request exemption to their applications.
2. The Department AEC evaluates student exemption applications within 5 days, submits the exemption to the *Faculty Executive Board* (FEB) for approval, and after the FEB decision is made, the *Student Affairs Department* (SAD) enters the grades into the *Student Information Management System* (SIMS/ORION).
3. Students should submit their exemption requests **within 20 days from the registration date** for those who are not enrolled in the Preparatory Program, and **within 3 days after successfully completing the Preparatory Exam** for those enrolled in the Preparatory Program.
4. **The students have the right to appeal to the Student Affairs Department (SAD) within 5 days** from the date when their exemptions are entered into SIMS. When the appeal letter reaches the Department, it is evaluated by the AEC, and if AEC agrees on a change, the process described in item 2 is followed. If no changes are recommended by the AEC, the Department Chair notifies the SAD regarding the situation in response to the appeal letter.
5. Course exemptions are granted based on the most recent curriculum of the Department.

Which courses are eligible for exemption?

6. Courses with failing grades (F, FF, Z, U, etc.) are not eligible for exemption.
7. Courses with letter grades other than failing grades (F, FF, Z, U, etc.) are eligible for exemption if they meet the requirements of course content and ECTS credits.
8. The condition of the course being taught in English is not required for exemption.
9. In course exemptions, the credit of the course at İstanbul Kültür University (İKÜ) can be **at most 3 ECTS** credits higher than the ECTS credit of the course at another university. However, if this condition is not met, the option of using multiple courses for exemption is available.
10. A course from another university can be matched with multiple courses at İKÜ, if they are suitable in terms of course content and ECTS credits (For example, some universities in Turkey offer "Principles of Atatürk and History of the Turkish Revolution" courses with a value of 4 ECTS credits, as a single course. These courses can be matched with two history courses at İKÜ.)
11. The exemptions of courses that are **marked as transferred in the transcript** are evaluated when the course contents and transcript documents from the university where they were taken are attached to the application.
12. The following Mathematics courses or their equivalents taken in **Associate's Degree Programs** are not eligible for exemption:

MCB1001	CALCULUS I
MCB1002	CALCULUS II
MCB1004	LINEAR ALGEBRA
MCB1005	DIFFERENTIAL EQUATIONS
MCB1008	NUMERICAL METHODS
EE3301	INTRODUCTION TO ELECTROMAGNETICS
EE4121	INTRODUCTION TO RANDOM SIGNALS

13. The following fundamental Electrical-Electronic Engineering courses or their equivalents taken in **Associate's Degree Programs** are not eligible for exemption:

EE2202	ELECTRIC CIRCUITS LABORATORY
EE2221	INTRODUCTION TO ELECTRIC CIRCUITS
EE3203	LOGIC CIRCUITS LABORATORY
EE3221	CIRCUIT ANALYSIS
EE3421	SIGNALS AND SYSTEMS

14. Internship ("Industrial Training") completed in **Associate's Degree Programs** can be equivalent to EE5021 INDUSTRY TRAINING I course. The exemption is not granted for EE7021 INDUSTRY TRAINING II course.

How will the grades for the courses be assigned?

15. Exempted course grades are assigned in the SIMS/ORION system using the grade tables specified in the decisions of the İKU Senate.
16. If a course has been taken multiple times, the exemption process is carried out using the highest grade obtained.
17. When one course at İKÜ corresponds to two courses at another university, the maximum letter grade of the two courses is taken as equivalent.
18. Courses with pass or satisfactory grades can be matched with a course at İKÜ if they are suitable in terms of content and ECTS credits. The letter grade at İKÜ is recorded as "C" if the equivalent İKÜ course uses A-F letter scale.

How is the adaptation semester calculated?

19. The adaptation semester is determined by using the table indicating the semester, class, and completed ECTS matching, as specified in Article 21 of Istanbul Kultur University Associate's and Bachelor's Degree Rules and Regulations.